



DIOCESE OF PORTLAND ~ Office of Safe Environment
Extraordinary Ministers of Holy Communion (EMHC)
 APPLICATION FORM

Parish or Institution _____ City/Town _____

Reason for Request for Extraordinary Ministers (please check):

- _____ This is an updated list of all current ministers who will continue to serve the Parish/Cluster in the distribution of Holy Communion.
- _____ There is need for additional ministers for the distribution of Holy Communion due to various reasons of turnover.
- _____ Other need (Homebound, Hospital, etc.): _____

Name of Candidate	Adult (18+ indicate w/✓)	Teen (list age)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Please list any additional names on the reverse side)

These **candidates are fully initiated Catholics** and were chosen by way of procedures determined by diocesan norms governing Extraordinary Ministers of Holy Communion. They have undertaken or will undertake a process of formation to prepare for their duties. I ask permission to commission these candidates at an appropriate time.

Email / Mail / FAX completed form to:
Office of Safe Environment
Bob McDermott, Diocesan Coordinator
510 Ocean Ave
Portland, ME 04103-4936

Direct Office Line - 207.321.7809
 Direct FAX Line - 207.321.7866
 Chancery - 207.773.6471 Ext. 7809
bob.mcdermott@portlanddiocese.org

Date _____

 Pastor/Chaplain Signature

Parish Office Mailing Address:

City _____ ZIP _____

Safe Environment Coordinator's Name/Email Address _____ @portlanddiocese.org

Once approved, the Bishop's Office will return the form to the Pastor/Chaplain, and the Parish/Institution's Safe Environment Coordinator via email. Any questions or concerns about this form should be directed to the Office of Safe Environment's Diocesan Coordinator.

For Chancery Use Only

Diocesan Office of Safe Environment Approval: _____ Date _____

Bishop's Office Approval: _____ Date _____

